

**VIVEK EDUCATION SOCIETY'S**  
**VIVEK COLLEGE OF COMMERCE**

**Action Taken Report for the academic year -2020-21**

1. Online admission successfully conducted using MIS system. Extra seats were sanctioned from University for the intake of first year students.
2. Online teaching-learning process was conducted using LMS- MS Teams and Zoom platform.
3. Micro Mentor-Mentee online session was conducted with a separate structured timetable.
4. Online exams conducted through Proctoring. Mock exams were also conducted.
5. The following online MoUs were signed for the academic year are fully crystallized and operational
  - a. MoU with Vivekananda Kendra, Kanyakumari- Mumbai Branch
  - b. MoU with Raj Foundation extended
  - c. MoU with Deen Dayal Upadhyaya college, Delhi
  - d. MoU with TNS India Foundation (TNSIF) for 19-22
  - e. Linkage with Retract Club and formation of Vivek Retract clubVarious Activities were conducted under existing MoUs
6. Policy Documents relating to Examination (considering online exams) Policy, Human Resource Policy, Website Policy was updated.
7. College has been recognized as SAP- Swachhta Action Plan institute by Mahatma Gandhi National Council of Rural Education (MGNCRE), Department of Higher Education, Ministry of Human Resource Development, Government of India through the IQAC initiative.
8. Research
  - a. Proposal to establish a research (Ph.D.) Centre submitted to University of Mumbai.
  - b. No. of IPR webinars organized for staff and students.
9. AQAR was successfully uploaded for the year 2019-20
10. IIQA uploaded and approved
11. New Initiative by Media cell - MWF- Monday Musing, Wednesday Word and Friday Fun facts was started.
12. Library initiated weekly online quiz was organized.
13. E- Cell, Literary activities was organized online.

14. Under the aegis of newly formed Vivek Youth Club, activities were conducted through online mode.

15. Outreach programme

Help in terms of providing food grains was extended to tribal communities at Palghar village during pandemic.

16. Students' ability enhancement programme

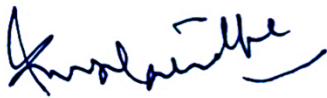
i) No. of Career Counselling webinars organized by college

ii) No. of program for skill development, enhancing employability conducted.

17. Committee for adherence of code of conduct organized online session.

18. Feedback was obtained through online mode, analysed and further action was planned.

19. Structured remedial lecture was conducted.



**IQAC Coordinator**



**Principal**